

PETER R. THOM AND ASSOCIATES INC.

AUTOMOTIVE CONSULTING AND ENGINEERING

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FILE ASSIGNMENT WORKSHEET

Date: _____

CLAIMS REP: _____

RE INSURED: _____

COMPANY: _____

DATE OF LOSS: _____

ADDRESS: _____

FILE/CLAIM NO: _____

CITY/STATE//ZIP: _____

BI/PD MGR: _____

PHONE: _____

FAX: _____

E-MAIL: _____

Check as appropriate:

Claim in excess of \$ _____

Serious Bodily Injury or Fatality

Police Report Inaccurate

Litigation Potential

Alleged Vehicle Failure/Roadway Defect

Possible Fraud or Arson

Subrogation Potential

Bad Faith Exposure

Timing - Assign the file as soon as possible but not until after you have read the Police Report and analyzed the file to determine what you need the engineer to do.

Brief description of incident:

Enclosed documentation:

Police Report - Summary: _____

Photos - Show: _____

Appraisals, Repair Orders - Show: _____

Statements: _____

Request:

Preliminary Analysis

Partial Report

Standard Report

Please call (800) 874-1664 with any questions. Otherwise we will contact you upon receipt of the file. Remember, the time and money you spend to document the facts behind your decision is always less than the costs of litigation.